

BNCA Educational License Software Usage Policy for Faculty of BNCA

This document outlines the guidelines and regulations for the usage of educational license software by faculty members of the college. The purpose is to ensure fair and responsible utilization of licensed software for educational purposes while maintaining compliance with licensing agreements.

1. License Surrender Upon Completion:

- Faculty members are required to surrender the software license to the college authorities upon completion of the academic project or coursework, or upon cessation of use for educational purposes. This allows for reallocation of the license for other educational purposes within the institution.

2. Non-commercial Use:

- Faculty members are strictly prohibited from using the educational license software for any commercial purposes. This includes, but is not limited to, using the software for consulting, external projects, or any form of commercial enterprise.

3. Non-Transferable License:

- Faculty members are not permitted to share the educational software license with anyone else, including students or other faculty members. Each faculty member is granted access to the software for their individual educational use only.

4. Compliance with License Agreement:

- Faculty members must adhere to the terms and conditions outlined in the software's license agreement. Any violation of these terms may result in disciplinary action and loss of access to the software.

5. Responsible Usage:

- Faculty members are expected to use the educational license software responsibly and ethically. This includes avoiding activities such as software piracy, reverse engineering, or any other unauthorized use of the software.

6. Reporting Misuse:

- Any instances of misuse or violation of the software usage policy should be promptly reported to the appropriate college authorities. Faculty members play a vital role in upholding the integrity of the educational license software program.

7. Acknowledgement:

- By utilizing the educational license software provided by the college, faculty members acknowledge their understanding and acceptance of the terms outlined in this policy.

8. Enforcement:

- The college administration reserves the right to enforce this policy and take appropriate action in cases of non-compliance by faculty members. Such actions may include revocation of access to the software and disciplinary measures.

9. Revision of Policy:

1. Last Name First Name *

2. Contact Number *

3. Email Address *

4. Educational License Software *

- ☐ Rhino
- ☐ Sketchup
- ☐ Adobe All Apps
- ☐ Coreldraw

5. **Acceptance Clause:** By accessing and using the educational license software provided by the college, I hereby acknowledge that I have read, understood, and agree to abide by the terms and conditions outlined in the "Educational License Software Usage Policy for Faculty." I understand that failure to comply with these terms may result in disciplinary action and loss of access to the software. I further acknowledge my responsibility to report any misuse or violation of this policy to the appropriate college authorities. *

- ☐ Yes
- ☐ No

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